

General Welfare Requirement: Suitable People

Providers must ensure that adults looking after children, or having unsupervised access to them, are suitable to do so.

Employment

2.3 Student placements and parent/carer volunteer policy

Policy statement

This setting recognises that qualifications and training make an important contribution to the quality of the care and education we provide. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We also offer placements for school pupils on work experience.

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

We encourage parents/carers to be involved with the setting by participating in a rota system to assist during their child's session.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe	2.2 Parents as partners	3.4 The wider context	

Procedures

- We require students on qualification courses to meet the 'suitable person' requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).

Rainbow Pre School Policies – Employment	Last reviewed on : 17/04/2018
Student placements and parent/carer volunteer policy	Page 1 of 3

- We require schools placing students under the age of 17 years with the setting to vouch for their good character.

We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.

- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- Parent/carer volunteers will be supervised and will not be left alone with a child.
- Students undertaking qualification courses who are placed in our setting on a short term basis are not counted in our staffing ratios.
- Students and apprentices, over the age of 17, who are undertaking a level 3 qualification in childcare may be considered to be counted in the ratios if [I/our manager] deems them to be suitably qualified and experienced.
- Trainee staff employed by the setting may be included in the ratios if they are deemed competent.
- We have employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- We require students to sign and keep to our confidentiality policy.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- Volunteers and students required to conduct child studies will obtain written permission from the parents of the child to be studied.
- We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.

This policy was adopted at a meeting of

Rainbow Pre School

Held on

17/04/2018

Date to be reviewed

During 2020/21

Signed on behalf of the management
committee

Name of signatory

Lisa Brown & Lucy Willoughby

Role of signatory (e.g. chair/owner)

Co-Chair
