

Administration

4.1 Assisted Places policy

Policy Statement

The Assisted Places Scheme is funded by discretionary grants from local organisations. These grants are awarded for one year only and are applied for annually by the Management Committee when needed. There is no guarantee that grants will be forthcoming to keep the scheme in funds.

Qualification requirements for an assisted place are:

- a) Applicants are in receipt of State Social Security Benefits (proof of benefits must be produced), or
- b) By recommendation from a Health Visitor if state benefits are not being received.

Tax Credits do not come under the heading of State Social Security Benefits for the purposes of this policy, but applicants in receipt of these will be considered for assistance if recommendation is made by the Health Visitor. Any problems or questions should be discussed with the Pre School Manager.

The aim of this policy is to assist with providing inclusivity to families in line with the principles of our equality and diversity policy (1.18).

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.2 Inclusive practice	2.1 Respecting each other	3.3 The learning environment 3.4 The wider environment	
Rainbow Pre School Policies – Organisation		Last reviewed on 20/04/20	
4.3 Assisted Places policy		Page 1 of 3	

Procedures

- Offers are made for an initial period of one term, and will be reviewed at the end of each term.
 - Offers are made on the understanding that the child meets the qualification criteria listed above. The Committee reserves the right to withdraw an offer with immediate effect if the applicant's circumstances change, or if it later becomes evident that the committee was misled in making the initial offer.
 - Offers of an assisted place require the recipient to keep up to date with the reduced rate sessional payments. If payments are more than two weeks in arrears at the end of any half term period, the offer of an assisted place may be withdrawn and is unlikely to be offered a second time.
 - If applicants are currently in arrears with Rainbow Pre School it is a condition of the offer that regular payments are agreed to reduce the outstanding balance. If such regular payments are not maintained the offer of the assisted place may be withdrawn.
 - Offers are made subject to funding being available to continue to subsidise the cost of a child's place at Rainbow Pre School. Written notice of half a term will be given if an assisted place has to be withdrawn due to lack of funding.
 - Providing all conditions of the assisted place scheme are met, offers will continue until the child becomes eligible for the Government's Early Years Funding Scheme (EYFS) at the beginning of the term following his/her third birthday. The cut off birth dates for any period of qualification for Government funding are 31st March, 31st August and 31st December.
 - If applicants are not in receipt of state benefits, they are required to arrange for their Health Visitor to supply a letter in support of their application.
 - Applications for snack/lunch club fees for all groups and not just those without Government funding will also be considered under this policy.
 - Recipients of an assisted place must inform Rainbow of any change in circumstances which may affect their entitlement to an assisted place.
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This policy was adopted at a meeting of

Rainbow Pre School

Held on

20/04/20

Date to be reviewed

2022/2023

Signed on behalf of the management committee

Name of signatory

Lisa Brown & Lucy Daybell

Role of signatories (e.g. chair/owner)

Co-Chairs

Rainbow Pre School Policies – Organisation	Last reviewed on 20/04/20
4.3 Assisted Places policy	Page 3 of 3